TUTOR IN BIBLICAL STUDIES

Wycliffe Hall is seeking to appoint a Tutor in Biblical Studies, a key role within the Hall’s vibrant community.

This is an opportunity for an experienced theological educator to play a major role in training and equipping ordinands in the Church of England and students on other ministry pathways. It offers the chance to be part of a worshipping community of Christians.

Wycliffe Hall was founded in 1877 by a small group of Church leaders from the evangelical wing of the Church. Their vision was to play a small but significant part in the wider University of Oxford. In 1996, Wycliffe became a Permanent Private Hall of the University of Oxford, and is committed to excellence in teaching and research. Currently we have around 150 students, of whom 60 are Church of England ordinands, studying for undergraduate and postgraduate degrees accredited either by the University of Oxford or by the University of Durham. The rest of the community is made up of University of Oxford postgraduate and undergraduate students, including a large number on the CTS/BTh at the Oxford University Department for Continuing Education, and who come to us from an incredibly wide variety of backgrounds. The role thus offers an exciting opportunity to interact with a wide range of internal and external stakeholders.

The post is full time. A start date of 1st September 2018 is envisaged but a start in January 2019 is possible.

To apply for this post, please send the following:

1) A full CV;
2) A covering letter outlining your vision for theological education;
3) The names and contact details of two referees.

Applications are to arrive by 12 noon, Wednesday 25th April 2018. Interviews are likely to take place at Wycliffe Hall in mid May.

Please send applications to principals.pa@wycliffe.ox.ac.uk
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Person Specification:

Essential:

- The ability to offer key teaching in the Bible department, in particular teaching in Gospel studies and the Book of Hebrews.
- Experience in teaching at undergraduate level.
- Ability to teach students clearly and sympathetically and to enthuse them.
- A doctorate in an area of biblical studies.
- A track record in research in an area of biblical studies
- Experience in ministry in the Christian Church.
- A willingness to invest in the formation and education of students.
- The capacity to organise a complex working life.
- A commitment to the ethos of Wycliffe Hall.
- A commitment to training women and men for ministry in the Church of England.
- Good IT skills.
- A commitment to the Evangelical ethos of the college and ability to relate sympathetically to students from a wide variety of church backgrounds;
- A clear belief in and commitment to the authority of Scripture and the transforming power of the Word of God;
- Ability to encourage and enthuse students for leadership, mission and ministry;

Desirable:

- Experience of post-graduate teaching and supervision.
- Experience in pastoring and mentoring students preparing for ministry.
- The ability to do some teaching across the testaments.
- Ordination or Licensed Lay Ministry within the Church of England or a church in communion with it.

Full-time post responsible to the Head of Bible Department.
Main areas of responsibility

- Teaching within the Bible Department, mainly focussed in New Testament. The majority of this teaching will be for students following the Durham Common Awards and the BTh. Some teaching for the Oxford BA may be possible.
- Marking and examining for the Common Awards and the BTh.
- Pastoral and formational care for a group of ordinands (Fellowship Group), including one to one formational tutorials and writing reports for ordinands.
- Taking a full part in the worshipping life of the College including preparation for leading worship with Fellowship Group.
- Preaching/presiding in chapel when requested and as appropriate.
- Research, writing, reading and publication in areas of expertise.
- Taking part in College missions.
- Taking part in Tutors’ Meetings.
- Some administrative responsibilities, to be agreed: for example acting as a Course Director.
- Active participation in the Faculty of Theology and Religions within the University of Oxford. Faculty membership may be possible for the right candidate.
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There is a Genuine Occupational Requirement (GOR) that the postholder is a Christian woman or man, being in full sympathy with the ethos and aims of Wycliffe Hall. Regulation 7(2)a of the Employment Equality (Religion or Belief) Regulations 2003 applies. Enhanced DBS disclosure is required.

Remuneration
This post is offered subject to the satisfactory completion of a 6-month probationary period and the capability and disciplinary provisions set out in the employee handbook. The salary is provided on Wycliffe’s scale (linked to both the Lichfield Scale and the University of Oxford) Salary is £30,809 as of 1 April 2017 plus housing (either a college provided property or an allowance of up to £15,000 per annum).

Pension
In the case of an ordained person, the employee will be a member of the Church of England Pension Scheme, and the college will be the responsible body for contributions. In the case of a lay appointee, an amount equal to 20% of the stipend would be payable to the Hall’s Group Personal Private Pension scheme.

Holidays
30 days per year, in accordance with the College Holiday Policy, in addition to public holidays, which if these fall during college term, shall be taken at an agreed time during vacations.

Study leave
Currently tutors are normally provided with study leave of 4 months in a three-year period.

Book Grant
A book grant of £720 per annum is provided.

Meals in college
The appointee will be entitled to free college meals except when the kitchen is closed.

General
The job description is correct as at 30th March 2018. It will, however, be discussed between the appointee and the Principal of Wycliffe Hall, and may be amended from time-to-time, following such consultation, to reflect developments in or changes to the job.